



Niagara Central Dorothy Rungeling Airport Commission

Meeting Minutes

Date: May 4, 2022

Time: 6:00 p.m.

Location: Virtually via Zoom

Members Present: G. Bruno, Member
L. Haun, Member
J. Larouche, Member
J. Maclellan, Chair
A. Moote, Member and Vice-Chair
L. Van Vliet, Member

Member Absent: R. Bodner, Member

Others Present: N. Giles, Bookkeeper
C. Madden (minutes)

1. Call to Order

Chair John Maclellan called the meeting to order.

2. Adoption of Agenda

Moved by Member G. Bruno
Seconded by Member L. Van Vliet

That the agenda dated May 4, 2022 be confirmed, as circulated.

Carried

3. Disclosures of Interest

None.

4. Commission Reports

4.1 Chair Information Item (J. Maclellan) – Results of T Hangars RFP

Chair J. Maclellan reported that two bids were submitted for the T Hangars Request for Proposal (RFP). He noted that there were three plan takers and the RFP was sent out to eight invitees. The two bids received were for a steel-made hangar, not a pole barn as was previously desired by the Commission, and both submissions were substantially above budget. The Chair suggested that the Commission put a hold on this project and put another RFP out in November. The Commission concurred.

4.2 Chair Information Item (J. Maclellan) – Septic System Meeting Update

Chair J. Maclellan informed the Commission that he attended a meeting with employees from the Niagara Region in order to discuss the next steps required to address the Airport's septic system. A game plan was devised in order to have the design completed and submitted to the Region as soon as possible. The Chair noted that this work should be put out for tender before the Fall of 2022.

5. Confidential Items

Moved by Member L. Van Vliet
Seconded by Member J. Larouche

That the Commission do now proceed into Closed Session in order to address items 5.1 to 5.2.

Carried

5.1 Approval of February 24, 2022 Closed Session Minutes

5.2 Property Matter pursuant to the *Municipal Act, 2001*, Subsection 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board and Subsection 239(2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

6. Upcoming Meeting

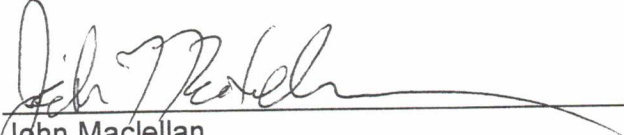
Chair J. Maclellan noted that the next regular Niagara Central Dorothy Rungeling Airport Commission meeting will be held on May 26, 2022 at 6 p.m. at the Cadet Building.

7. Adjournment

The Commission moved into Closed Session at approximately 6:10 p.m.

The Commission reconvened into Open Session at approximately 6:51 p.m.

Chair J. Maclellan adjourned the meeting at approximately 6:55 p.m.



John Maclellan
Chair, Niagara Central Dorothy Rungeling Airport Commission